

**AGREEMENT OF CO-OPERATION  
BETWEEN  
KIGUGU VILLAGE, REPRESENTED BY THE COMMITTEE  
AND  
ASSOCIATION KIGUGU HELP, REPRESENTED BY THE EXECUTIVE BOARD**

Kigugu village – a community in the Republic of Tanzania - represented by the **Kigugu Committee**, and the Association Kigugu Help - acting in 23968 Voßkuhl, Germany - represented by the **Executive Board Kigugu Help**, agree on the following contents on terms of partnership:

**The objective of the Association Kigugu Help** is to

- (1) Support projects and institutions that will bring help to the people of Kigugu to help them self.
- (2) Support projects in particular on improving the living standard by promoting the hygienic, social and economical conditions, so that Kigugus villagers will be able to carry out effective and permanent improvements by their own.

The following projects are in the focus of co-operation:

Primary aims

1. Improvement of education and training of all children, with a high priority for girls.
2. Stabilising the supply with drinking water for the village
3. Electrification of the village
4. Installation of basic medical provision, offer of measures to carry out prophylaxis for health

Additional aims

1. Creation of infrastructure
2. Support and start-up grant for workshops
3. Support on buying fields and seeds, especially for young families

The Association Kigugu Help appropriates money from membership dues and from donations for these projects. A general meeting of the Association Kigugu Help decides about the use in accordance with the Kigugu Committee.

The **Kigugu Committee** consists of five inhabitants of the Kigugu community, elected in a democratic way. This committee shall occupy at least two women. The Committee's term of office is three years; a re-election is possible.

The elected committee

- Is responsible for proper use of the money
- Formulates necessary activities and projects yearly
- Proposes names of the craftsmen, families and schoolgirls to benefit
- Is responsible for the planning, administration and implementation of confirmed projects
- Proposes activities and priorities and gives grounds for the proposals.

Paying each other a visit yearly will help the Community in Tanzania and the Association in Germany to keep in friendly contact. Furthermore the visits have the goal to get an idea of the situation in Kigugu itself, to examine the proper use of the money and to hand over new requests and applications. In addition, Kigugu Help will advise and support inhabitants of Kigugu community in founding teams and common interest groups.

### **Guidelines and rules for execution of joint projects and activities**

All activities have to follow the rules written below :

1. Kigugu Committee comes forward with suggestions for activities and projects. The proposals include estimates of needed money. The Association Kigugu Help presents a yearly budget for projects / project groups. The compliance of the budget in general and in detail is most important. If there is need for necessary adjustments they have to be done in mutual consensus in advance. The item „School Fees“ is not negotiable.
2. The Association Kigugu Help approves or alters the proposed projects and remits the money for the accepted one. Projects can get expanded at any time if an agreement has been made before.
3. Kigugu Committee leads the projects implementation in accordance with the rules. Kigugu Committee collects the bills and sends it to the Association Kigugu Help. Kigugu Help checks the bills and pays for it, afterwards, if needed.
4. Money for tools, seeds, buying fields or other necessities given to private people, as proposed and confirmed, is loans without interests. The loans have to be repaid within a given time and get collected by Kigugu Committee. The repaid money has to be added to the solicited funds to help more villagers in

the same way.

Fields, tools and other materials bought belong to the recipients after repayment of loans.

5. Craftsmen, who received tools or other help, have to employ at least one trainee of the Kigugu villagers for vocational training.

**Termination:**

Either party may terminate this agreement by giving three month written notice before the end of the year.

Signature of members of the Kigugu Committee	Signature of members of the Executive Board of the Association Kigugu Help
sign. Hyamahi	sign. Kalf
sign. Sembuche	sign. Larek
sign. Bakari	sign. Böhm-Dietrichs
sign. Lukonde	sign. Kansy
sign. Maseke	sign. van Riesen

Kigugu, date .....

Voßkuhl, date .....

